
SOX⁺ Server Edition User Guide

SOX+ Server Edition User Guide

This Guide describes the server cooperation function added for SOX+5.0 and subsequent versions.

Please refer to "SOX+™ User Guide Ver7.1.0" for the basic functions of the SOX+. Please refer to the help guide of the iGrafx Platform for operation of the iGrafx Platform.



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SOX+ Server Edition User Guide

Chapter 1 Import Function for Customized File

The customized files saved in the repositories of the iGrafx Platform (hereinafter referred to as the Platform) can be imported directly into the client PC.

The customized files save the set items included in the Operational Details dialog box, the Risk dialog box, the Control dialog box and the RCM formats customized specifically for projects.

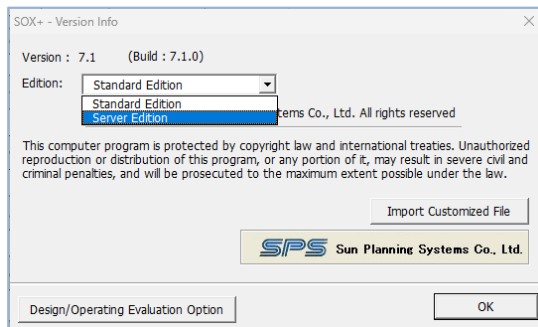
When a customized file is imported by opening a repository, the customized contents are reflected to the client PC.

To use the functions described in this Chapter, the administrator is required to add a customized file in a repository in advance.

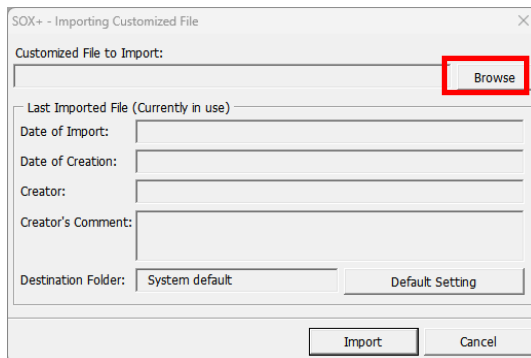
Please refer to Chapter 3 of this guide for the procedures to add a customized file in a repository.

Import Customized File

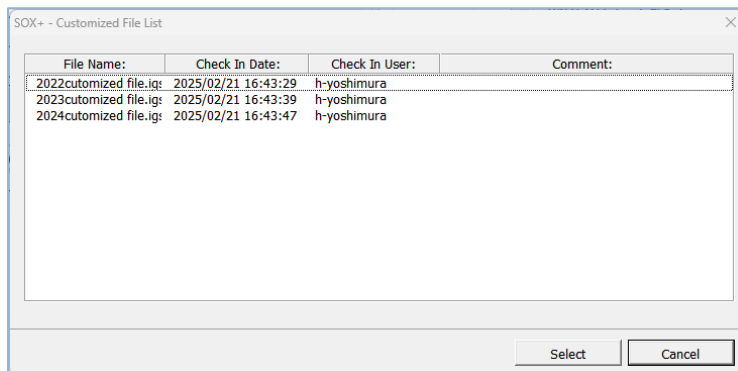
1. Click “SOX+ Version Info” on the “SOX+” menu.
2. Confirm the edition is “Server Edition”, and click on the “Import Customized File” button.



3. Click on the “Browse” button, and open the “Customized File List” dialog box.



4. Select the customized file to import, and click on the “Select” button.

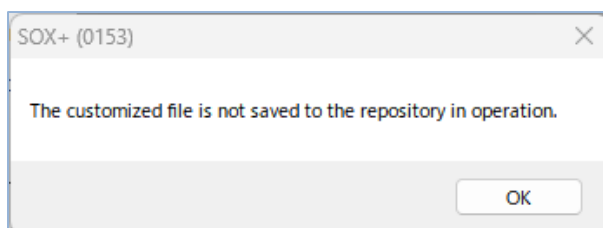


Item	Description
File Name	Lists all the names of the files in the igs forms stored in the igs folder of the repository you are currently operating.
Check In Date	Shows the date and time at which you checked in the customized file for the last time.
Check In User	Shows the check in user name who checked in the customized file for the last time.
Comment	Shows the check in comments.

5. Click on the “Import” button.

Error Messages

If the following message appears, check the conditions as described below.



- Check whether there is any igs file in the “igs” folder in the repository you are currently operating.
- Ensure that the Repositories window opens.
If the Repositories window is set to Auto Hide or if the Document Components window is shown, then the information cannot be read since the repository that is open cannot be identified.

For the other error messages, please refer to "Chapter 4 Import Function for Customized File" in the SOX+ User Guide.

Chapter 2 Outputting a Document to a Repository

Documents can be output to repositories in the Platform by the "RCM Output" function and the "Document List Output" function in the "SOX+" menu.

In case where the Design/Operating Evaluation Option is used, the evaluation list can also output to the repository.

Here the "RCM Output" is used as an example to explain the functions for output to a repository.

Click "SOX+ Version Info" on the "SOX+" menu, and open the "RCM Output" dialog box.

Please refer to the "SOX+ User Guide" for detailed procedures of the RCM Output.

Outputting to a Repository

Output an RCM file directly to a repository.

Choose "Output to Repository" for the "Output File" shown by the red box below.

As the "File Name", the folder path of the repository where the currently selected item exists + the Document ID are shown.

Ex. Demo¥20_B-Company¥20_Accounting¥10_RCM¥01-01-02(Sales).xls

Repository Folder Path

File Name

SOX+ - RCM Output

Document ID	Operation Name
S001-002-01	Operation of accepting an order
S001-002-02	Shipping operation

Output Format: Default (SoxMatrix.xls)

Header Field (Following text will appear in the header field of Narratives and RCM sheets.)

Left Section | Right Section |

&14
Sox Corporation Co., Ltd.
S001 Sales process
002 Accepting an offer
01 Operation of accepting an order

Target Risk Select Condition

Category: All Control Objective: All

Target Control Select Condition

Control Level: All

Output File

☐ Disable auto-save of RCM output

☒ Output to Repository (If there is a file with same name, overwrite save the existing file.)

File Name: training¥S001-002-01.xlsx Change

☐ Hide Control contents already output

Export Cancel

To change the file name and/or the output destination or to describe a comment, click the "Change" button and use the opened "Repository File" dialog box.

SOX+ - Repository File

File Name: S001-002-01.xlsx

Directory: training\% Browse

Comment:

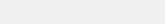
OK Cancel

Item	Description
File Name	Shows the file name. It can be changed if necessary.
Directory	Shows the destination of output of the RCM file. To change it, click the "Browse" button and choose an output destination folder. *Only the folders within the repository selected at the time of RCM Output can be selected.
Comment	Fill in the check in comments.

Error Messages

The following messages are displayed if there is any problem in the file name or the output destination:

- The file with the same name is checked out by other user.



- The file name (full path) is too long.

[illegible]

SOX+ Server Cooperation Function Administrator Guide

Chapter 1 Add Customized File

This Chapter describes the procedures taken by the administrator to add the customized files in the repositories. Once the customized files are added in the specified repository, they can be imported directly from the client PC.

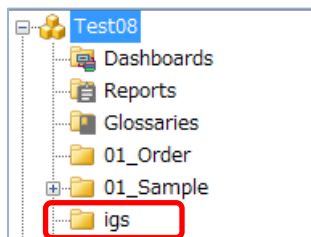
Please refer to the “SoxPlusAdministratorKit User Guide” for the creation of the customized file.

Add igs Folder

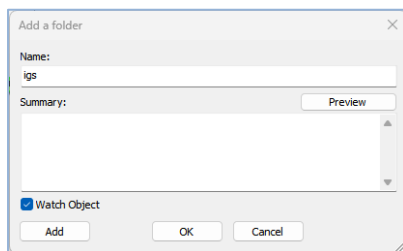
For the name of the folder where the customized files are added, the name of "igs" must be used as a restriction on the system.

Create an igs folder to add the customized files.

*Create the igs file in the first hierarchy immediately under the repository shown in the following sample screen.



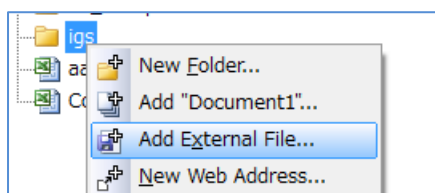
1. Select the repository and click "Add to Repository" - "New Folder" in the "Repositories" menu.
2. “Add a folder” dialog box will be displayed.
3. Enter "igs" in the "Name" field and click the "OK" button.



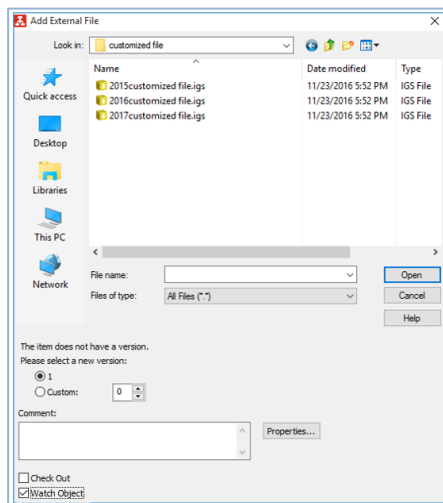
Add Customized File

Add (check in) the customized file created locally by use of the AdministratorKit in the igs folder of the repository.

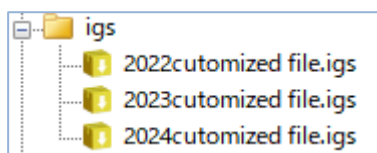
1. Select the igs folder and click "Add to Repository" - "External File" in the "Repositories" menu.



2. Select the created customized file.



3. Fill in "Comment" if necessary.
The comment is shown in the "Check In Comment" field in the "Customized File List" dialog box.
4. Click the "Open" button. The specified customized file is added in the igs folder.



The igs files added in the igs folder are listed in the "Customized File List" dialog box at the time of import of the customized file.

SOX+ - Customized File List		
File Name:	Check In Date:	Check In User:
2022cutomized file.igs	2025/02/21 16:43:29	h-yoshimura
2023cutomized file.igs	2025/02/21 16:43:39	h-yoshimura
2024cutomized file.igs	2025/02/21 16:43:47	h-yoshimura

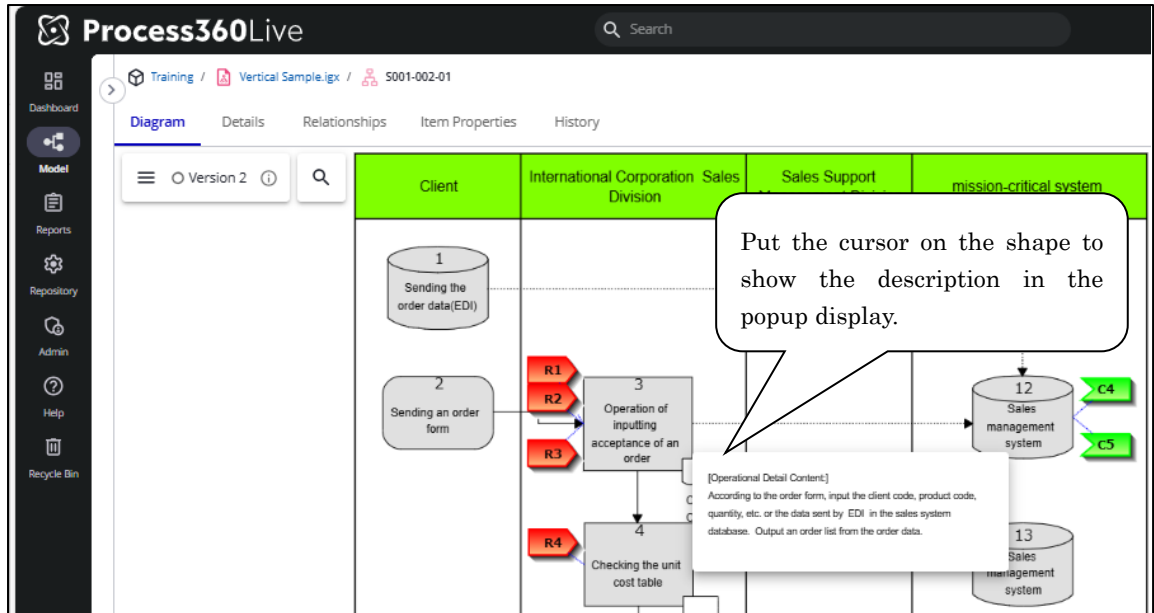
Updating a Customized File

If you changed the contents of a customized file by AdministratorKit, you must replace the customized file added in the "igs folder" of the repository with a new customized file.

If the names of these two files are identical, delete the old customized file from the "igs folder" first and then add the new customized file by taking the procedures described in the "Add Customized File" above.

Chapter 2 Indication of SOX+ info by memo on the web

When the function of automatic memo update is enabled, the "Content" entered in each shape in the Operational Details dialog box, the Risk dialog box and the Control dialog box can be referred to in a popup display by putting the cursor on the appropriate shape.



Setting by the AdministratorKit is required to use this function.

*Once this function is enabled, the descriptions of the iGrafx diagrams and the diagrams output in the PDF format can be referred to in popup displays, in addition to the web.



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